

**REQUEST FOR MAINTENANCE REPAIR**

Date: \_\_\_\_\_

Name and address of Unit Owner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Unit #: \_\_\_\_\_

Description of Service Request

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

When can work be performed? \_\_\_\_\_

Person making request: \_\_\_\_\_

Fax service request to (919) 828-9240 or mail to: Renee Shingleton  
York Properties, Inc.  
1900 Cameron St.  
Raleigh, NC 27605

**reneeshingleton@yorkproperties.com**  
Maintenance request